

Charles Dixon

Solihull | 07484 747582 | charliedixon6@gmail.com | linkedin.com/in/charlie-dixon-129040326

PROFILE

Dedicated golfer currently working as a Greenskeeper at Olton Golf Club, with over five years of playing experience and a current handicap of 6.4. I am planning to begin the foundation degree in professional golf studies in October 2026 and am seeking an opportunity to develop my coaching, custom fitting and golf operations experience within a leading golf academy.

Having worked within a golf club, hospitality and customer facing environments, I have developed strong communication skills, a professional attitude and a passion for delivering excellent service. I am particularly interested in helping golfers improve their game and contributing to memorable experiences for members, visitors and corporate guests.

KEY SKILLS

- Golf handicap of 6.4 having played for 5 years
- Excellent knowledge of golf etiquette and club culture
- Strong customer service skills developed across golf, hospitality and banking environments
- Experience working within golf club operations and course maintenance
- Confident communicator with members, guests and corporate clients
- Experience handling cash, bookings and customer enquiries
- Proficient in Microsoft Office and digital systems

EXPERIENCE

Greenskeeper | Olton Golf Club **Oct 2025 - Present**

- Developed a detailed understanding of golf course presentation and daily operations.
- Working closely with golf club staff to ensure excellent playing conditions for members and visitors.
- Demonstrated reliability through early starts and consistent delivery of high standards.

Postman | Royal Mail **Nov 2024 - Jan 2025**

- Delivered letters and parcels to customers over the Christmas period.
- Developed excellent time management and organisational skills.
- Worked independently and efficiently in all weather conditions.

Bar and Hospitality Assistant | West Warwickshire Sports Club **Jun 2022 - May 2023**

- Delivered friendly service to members and guests in a busy sports club environment.
- Served food and beverages, supported events and helped maintain the smooth running of the bar.
- Handled cash transactions and completed till cashing-up accurately.
- Built positive relationships with regular members and visitors.

Bank Administrator | Lloyds Banking Group, **Nov 2019 - Jun 2021**

- Supported business banking customers through telephone and administrative service.
- Processed cheques, amended mandates and resolved customer enquiries professionally and accurately.
- Developed strong communication and problem-solving skills working within a team.

Catering Assistant | RD Catering **Jun 2019 - Nov 2019**

- Supported catering operations at golf clubs, sports clubs and other event venues.
- Served customers in fast paced environments and assisted with food service, venue preparation and kitchen duties.

EDUCATION

LLB Law (2:1) | Nottingham Trent University

2021 - 2024

A Levels | Arden Academy, Knowle

2017 - 2019

- Law, History, Government and Politics.

10 GCSEs | Langley School, Solihull

2012 - 2017

- Including Mathematics, English Language and English Literature.